

How to activate your student account

You can create your student login details from **4 weeks before** your course start date. Your student login details are used for all college systems including the Welcome Portal, Teams, Moodle, your College email etc. Please note that once you have enrolled, you may need to wait up to 24 hours before you can do this.

If you need help activating your account please [create a ticket](#) on the AskLRC Help Centre.

The **video version** of these instructions is available here: [go to video instructions](#)

Step 1 Go to STCG Connect: <https://connect.stcg.ac.uk/>

and sign in with the details below to set up your account.

Your user name will be your college email address, which will look like this:

Student ID Number@student.stcg.ac.uk



Welcome to South Thames Colleges Group

Login

User name:

Password:

Mobile version (Most smartphones and Touchpads)

Make sure you use your own student number and not the one shown in the picture.

You can find your Student ID number on your college enrolment emails / letters or on the front of your college ID card.

Your first-time password uses the following format:

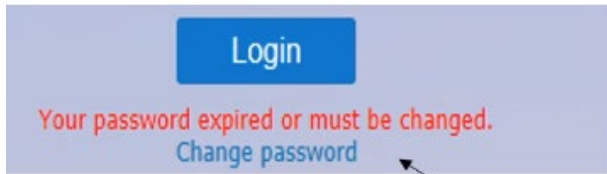
PassDDMMYYYY

This will be your **date of birth**, so for example, if you were born on 12th April 2002 your password would be **Pass12042002**

You must use a capital P and lower case for the other letters.

Once you have entered your user name and password, click **Login**.

Step 2 Change your password



You will see a message that says 'Your password has expired or must be changed. Change password'.

Please click on 'Change password'.



Your old password will be

PassDDMMYYYY

(using your date of birth)

Create a new password, following the rules below.

Confirm your password by typing it again.

Click the 'change password' button when you are ready.

Password Rules:

Your new password must contain all of the following:

- Must be at least 10 letters long
- Must be a mix of CAPITAL letters and small letters
- Must include a number

Your password **MUST NOT** include:

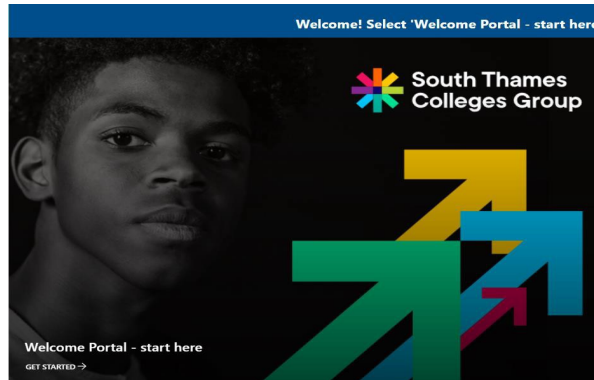
- Your first name or surname
- Your date of birth or college student number
- Be too common or easy to guess (you will be asked to try again if it is)

Step 3 Find out more on the Welcome Portal

Once your student login is created, you can access your college systems and your Welcome Portal. Go to the [Welcome Portal](#) for everything you need to know about



the first few weeks at college, including how to access your course timetable.



Need Help?

If you have any problems activating your college account or using your college systems please create a ticket on the [AskLRC Help Centre](#)

The MySTCG app

Download the mobile app: [Android](#) | [Apple](#)

How to login to the app:

If you have not previously logged into the app, go to the Welcome Portal to find out how to login using your student login details.

If you are already logged in as an Applicant, you can stay logged in. You may need to refresh the app to show your course timetable.

Your course timetable can be accessed via the app. Please note - at first, you may need to check the app for updates whilst your timetable is set up.